



# PGA

Northern Ohio Section

## **2021 SEASONAL JUNIOR GOLF STAFF POSITION**

The Northern Ohio PGA (NOPGA) is seeking a few well-rounded applicants to serve as the 2021 Junior Golf Seasonal Staff. The Junior Golf Staff will work alongside the entire NOPGA staff to provide high quality tournaments at some of the premier golf courses throughout Northern Ohio. All Seasonal Staff Members will have the opportunity to gain experience in all aspects of tournament operations, marketing, preparation and implementation on a weekly basis. See below for more details.

### **What does this position entail?**

Tournament Operations – Seasonal Staff will learn everything that is involved with conducting junior golf tournaments and will work directly with the NOPGA tournament staff.

- Golf Course Preparation – Marking of tee locations, hole locations, Penalty Areas, out of bounds, etc.
- Tournament Preparation - Tournament and sponsor signage, tee and scoreboard setup.
- Tournament Logistics – Event planning, equipment inventory, packing, shipping, coordinating volunteers.
- Tournament Day Operations - Serve as a starter, ranger, and scoring official.
- Photography – Regular photography updates to the junior web site and social networking pages.
- Customer Service – Responsible for the needs of all customers including: players, parents, coaches, prospective members, fellow junior golf organizations, sponsors, vendors as well as internal NOPGA staff.
- Social/News Media – Regular updates to NOPGA Social Network pages via Facebook, Twitter and YouTube.

### **QUALIFICATIONS: PGA MEMBERS, ASSOCIATES, & COLLEGE STUDENTS:**

- Basic golf knowledge (Rules of Golf experience a plus).
- Strong interpersonal skills and customer service experience hard working and easily motivated.
- Ability to multi-task and accept challenges in a fast-paced environment.
- Willingness to work long hours, early mornings, in hot/cold weather and endure travel and heavy lifting (50 pounds).
- Basic computer/tech knowledge.
- Customer service experience.
- Demonstrate ability to solve problems and suggest appropriate solutions.
- Ability to work individually on self-driven projects.



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## **HOURS:**

Work schedules will vary from week to week, but most tournament days range from 10-14 hours, 3-4 times a week from Saturdays and/or Sundays in May to Weekdays in June through Mid-August.

## **COMPENSATION:**

A per tournament compensation rate will be provided for the length of employment.

## **COLLEGE CREDIT:**

The Seasonal Position can be used for college internship credit if approved by your institution.

The amount of credits will be decided by your institution.

## **TO APPLY:**

**Deadline to apply is January 1, 2021**

If you are interested in applying for the seasonal position with the NOPGA, please send a PDF formatted cover letter, resume, and references via e-mail to Bradley Sims: **Bsims@pgahq.com**. Please reference the Junior Golf Seasonal Position within your application.

Interviews will take place as applications are received.